PAUSE Retreat & Impact Programme - Terms and Conditions

1. Terms of Agreement

This agreement confirms the terms under which you ("Client") have retained Edel Jordan ("Organiser") to act as your coach through a program entitled "PAUSE Leadership Retreat & Impact Programme".

Edel Jordan is a trading name of Bright Skies Consulting Ltd., registered in Ireland (Company No. 626433), with the registered office at Munnia, Burren, Co. Clare, H91YXC7.

2. Event Description

The PAUSE Retreat & Impact Programme is a transformation experience designed for business leaders.

During the term of this Agreement, the Client is entitled to the following:

- (a) Attend three Group Calls (Video and Phone) with the Coach and other PAUSE Members.
- (b) Attend a (2) day in-person retreat with the Coach and other PAUSE Members, held at Armada House on Feb 12-13 2025.

3. Client's Commitment

By booking, the Client agrees to attend the full 2-day retreat and engage fully in the activities organised. Limited spaces make the Client's commitment essential for the integrity of the retreat.

4. Payment Terms

The total cost for the PAUSE Retreat & Impact Programme is €2,800 + VAT, payable in full at the time of registration unless otherwise agreed upon in writing. Payment secures the Client's place.

5. Cancellation Policy

The Client has a right to cancel this contract within 14 days of booking, starting the day after booking confirmation is received. To cancel, please provide written notice via email or post before the end of the 14-day period.

You do not have the right to cancel during the 14-day period if:

- The services have been fully performed (i.e. the services are complete) during the initial cancellation period;

- Your pre-retreat online session or the retreat ('arrival date') is within the initial cancellation period.

Beyond this 14-day period, payments are non-refundable. Due to limited capacity, please ensure your availability before booking.

<u>Transfer of Places</u>: If the Client cannot attend due to unforeseen circumstances, they may transfer their place with prior approval.

<u>Organiser-Initiated Cancellations</u>: Should the Organiser cancel or reschedule; the Client is entitled to a full refund or may transfer their payment to another event.

6. Accommodation and Meals

Armada House provides accommodation and meals as part of the retreat. The Organiser is not responsible for the quality or standard of accommodation and meals. Any issues with these should be addressed directly with Armada House.

7. Liability Waiver

The Client attends at their own risk, and the Organiser is not liable for personal injury, loss, or property damage. Safety guidelines provided by the Organiser must be followed.

8. Privacy and Confidentiality

The Organiser respects Client privacy. Any personal information shared during the retreat remains confidential and will not be disclosed without the Client's consent.

9. Use of Photography and Video

Photographs or videos may be taken for marketing or promotional purposes. By attending, the Client agrees to their likeness being used. Clients may opt-out by notifying the Organiser in writing before the event.

Group coaching calls will be recorded and made available to all participants after each session.

10. Copyright

Content, materials, and recordings provided are the property of Edel Jordan. Reproduction, distribution, or recording of any content is prohibited.

11. Client Conduct

Clients must behave respectfully towards other attendees, staff, and property. The Organiser is not liable for any damages caused by the Client to third-party property.

12. Social Media Use

Please respect other attendees' privacy in social media posts. Clients are responsible for the content they publish online.

13. Health and Safety

Please inform the Organiser of dietary restrictions, allergies, or medical conditions. The Organiser will attempt to accommodate these, though all requests may not be possible.

14. Force Majeure

The Organiser is not liable for any failure or delay in performance resulting from events beyond their reasonable control, including but not limited to natural disasters, public health emergencies, or government restrictions. In such cases, alternative arrangements or rescheduling will be considered.

15. Dispute Resolution

In the event of any dispute arising from this Agreement, the Parties agree to first seek resolution through mediation. Should mediation fail, the matter will be resolved under the jurisdiction of the Republic of Ireland.

16. Governing Law

This Agreement shall be governed by and construed according to the laws of the Republic of Ireland.

17. Acknowledgment

By booking this event, the Client confirms that they have read, understood, and agree to the terms and conditions outlined.